

# THE MEMO

*december 11th — december 17th*

- Holiday Gifting — Check your list and purchase any last-minute gift — Don't forget tokens of thanks for the people who provide regular service and your stocking stuffers!
- Holidays — Plan Table Settings & Decorations — Whether you're hosting a seated dinner for 12 or a casual ornament exchange over pizza, your table will set the tone for the evening. Make it extra festive.
- New Year's/ Winter Vacation — Create an initial packing list + order what you want/need! And if you're ready to upgrade your luggage set, now is a great time to do that too!
- Traveling for Christmas — Decide if you want to ship anything — Think through what you will need to bring and mail anything you want to send ahead — like presents and kids' basics (diapers, etc.)
- Hosting Christmas — Get Prepared & Place Food Orders — Order your filet, fresh ham, turkey, or whatever main protein you plan to serve. Now is also great for sending your linens to the dry cleaner. Double-check and place any final catering order(s) you need to ensure the restaurant will still accept your order.
- Christmas — Do you have all your special outfits? — Friendly reminder to pick up any holiday outfits you'll need for yourself and yours this holiday season.
- Find The Fun — Stuff, Stamp, Write Notes & Mail Your Holiday Cards — It's time to put your Cards in the mail to ensure they arrive on time! Enjoy mailing your joy to everyone on your list!
- Find The Fun — Enjoy Decorating Cookies — Get in the holiday spirit today and make Christmas cookies to share/swap with your friends and neighbors and to give to your postal workers, delivery drives, etc.!
- New Year's — Invite Your Guests — Text/call your guests to invite them to your NYE party. Let them know the location, the hours, and if/when you want their RSVP!

*notes* —

*all the moments*